

# FIRST CANADIAN PLACE GALLERY

## FACILITY / EQUIPMENT FEES – 2018

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Basic Room Rental Fee (Based on a 4-hour Minimum)	\$650.00
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Rental includes – 1 Technician  
Up to 120 padded stacking chairs  
Use of four - 8 foot skirted tables  
Use of six - 60 inch round tables  
1 Microphone (Handheld or Lapel)  
1 Ceiling mounted projector and screen  
1 Laptop for presentations  
1 Remote for advancing slides  
Apple Airplay Capable  
WIFI Access  
Coat Rack(s)  
Room Cleaning Fee

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### ADDITIONAL EQUIPMENT: (UPON REQUEST)

#### Presentation Equipment

Plexi-glass podium with built in Comfort Monitor & Microphone	\$ 50.00
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#### Audio Equipment

(The venue is equipped with 8 wireless channels - choices cannot exceed 4 of each style)

Wireless Handheld Microphone	\$ 10.00
Wireless Lapel Microphone	\$ 10.00

#### Conferencing Abilities

Poly-com Tele-Conference (Client to provide dial in details)	\$ 10.00
Live Internet Streaming Broadcast	Upon request

Fee will be contingent upon the total number of viewers upon the conclusion of the broadcast (Approximately \$2 per viewer per hour)

#### Recording

Audio Recording only (MP3 or WAV format)	\$ 25.00
Audio / Video Recording (MOV or MP4 format)	\$ 50.00

Additional editing of raw footage is available upon request at additional fee

